



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion. The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: FHCS

Publication date: June 2024

Commitment to achieving Net Zero

FHCS is committed to achieving Net Zero emissions by 2045.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2020	
Additional Details relating to the Baseline Emissions calculations.	
Combined Scope 1 & 2 Intensity target is a 29% reduction by 2025 compared to 2020. We have not defined our scope 3 targets but this is currently being calculated.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1 & 2 Combined	27,600 tonnes.
Scope 1	See above, we only have combined emissions for Scope 1 & 2.
Scope 2	See above, we only have combined emissions for Scope 1 & 2.
Scope 3 (Included Sources)	Not assessed for the baseline year.
Total Emissions	27,600 tonnes (Combined 1 & 2)

Current Emissions Reporting

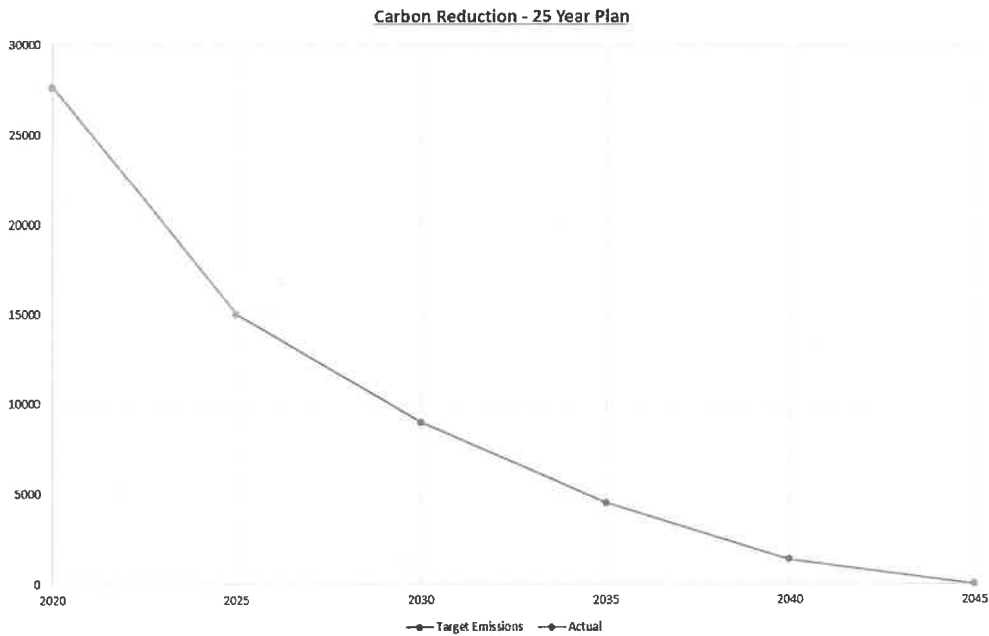
Reporting Year: 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1 & 2 Combined	15,000 tonnes.
Scope 1	Note, we only have combined emissions for Scope 1 & 2
Scope 2	Note, we only have combined emissions for Scope 1 & 2
Scope 3 (Included Sources)	Still to be calculated.
Total Emissions	15,000 only for combined scope 1&2.

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- Combined Scope 1 & 2 Intensity target is a 29% reduction by 2025 compared to 2020.
- We are working towards scope 3 goals & have many actions in place like network re-design & resourcing of suppliers.
- With regards to product, we have set targets that all products will be measurably more sustainable than the benchmark.

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

- We have worked on Low-carbon energy generation, Employee engagement and education, Energy efficiency in buildings, Waste reduction and material circularity, Energy efficiency in production/manufacturing.
- We have completed Life Cycle Analysis (LCA) & Product Carbon Footprints (PCFs) during various phases of product launches - Design phase; Production & Manufacturing; Distribution; Operation and use; Disposal.
- 1% of electricity consumed is self generated renewable energy. 46% percent of FHCS electricity consumed is renewable. 82% of our energy is green.
- 10% of our UK car fleet are zero emission vehicles.
- We are a signatory of the UN Global Compact (Freudenberg group).
- We are silver EcoVadis accredited.
- We partner with the following associations; Ellen Macarthur Foundation, Nordic Swan Eco-label & Plastic Seconda Vita to name a few.
- >90% of our products are durable, re-useable and washable.
- 40% of our plastics are made from recycled materials (internally produced).
- We have a UK partnership with TerraCycle to help recycle products after use with the Zero Waste Recycling Box Programme.

In the future we hope to implement further measures such as:

Future plans for 2025 include (vs 2019);

- 50% recycled plastic in all products from inhouse production.
- 10% reduction in energy usage as a % of production sales in all FHCS production facilities.
- 29% reduction of CO2 emissions as % of production sales in FHCS production facilities.
- All packaging material to be fully recyclable.
- 25% reduction of waste in all FHCS production sites.
- Eliminate 50% of landfill for FHCS production sites.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

A copy of this document can be found on our website:
<https://www.vileda-professional.co.uk/Carbon-Reduction-Plan>

Signed on behalf of the Supplier:

..... *L. Appleby*

Date: 31/7/24

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>